

MINUTES OF SEVENTH MEETING OF ACADEMIC COUNCIL OF GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA HELD ON 12-08-2017 IN THE COMMITTEE ROOM OF THE COLLEGE

The Member Secretary took permission for starting the meeting.

1. List of the members who attend the meeting is placed at Annexure-A

Item No.7.1 To confirm the minutes of meeting of Sixth Academic Council, GNDEC held on 12.12.2016

Since no comments have been received, as such minutes stand **confirmed**.

Item No.7.2 Action Taken Report of Sixth meeting of Academic Council, GNDEC held on 12.12.2016

Noted

Item No. 7.3 Approval of Institutional Academic Calendars

Approved

Item No. 7.4 Annual Convocation

Noted

Item No. 7.5 Study Scheme and Syllabus of B.Tech. Ist year and Ph.D Course work under QIP

Ratified with the suggestions that subjects namely Drug Abuse, Road Rag e/ Road Safety and Business Analytical may be introduced in Engineering Curriculum.

It has been apprised that starting full-time Ph.D at GNDEC may be taken up with IKGPTU, which shall help us in improving our NIRF rating.

Item No.7.6 Approval of Board of Studies proceedings

Approved. A committee (all BOS Chairmen) should be formed discipline-wise to re-examine the BOS proceeding before finalization and putting up to Academic Council.

Item No. 7.7 Approval of Academic Governance related matters both UG and PG

Approved. The Academic audit (Institute level) should be conducted once in a year. A committee consisting of M.Tech. Office In charges and Dean (Academics) be constituted for making the guidelines for allotment of M.Tech Guide.

Item No. 7.8 Approval of Examination related matters

Approved. Appeal Committee must consist of existing UMC committee and one HOD as additional member from case to case.

Item No. 7.9 Approval of AQAR for year 2016-17

Approved.

Item No. 7.10 Approval of BOS

Approved.

Suggestions:

- 1 Syllabus of all Study schemes should be retained in soft and hard form in the Dean (Academics) & the HODs Office of respective Branches. Same be uploaded on the Departmental Website.
- 2 General English Test of First year B.Tech. students should be conducted and from that test weak students should be identified and extra classes be arranged to improve their communication skills.

Member Secretary,
Academic Council
Guru Nanak Dev Engg. College
Ludhiana

AGENDA

SEVENTH ACADEMIC COUNCIL MEETING



on

12.08.2017 (Saturday)

At 11 AM

GURU NANAK DEV ENGINEERING COLLEGE

An Autonomous College u/s 2(f) and 12 (B) of UGC Act 1956

IEI Accredited UG Programmes, 'A' Grade NAAC Accredited, TCS Accredited

AICTE Approved, Punjab Govt. Aided Status, Affiliated to I.K.Gujral Punjab Tech. University, ISO : 9001:2008 Certified

Gill Park, Gill Road, Ludhiana-141006

Index

Item No.	Head	Page No.	Annexure
7.1	To confirm the minutes of 6 th meeting of Academic Council	3	I
7.2	Action Taken Report of 6 th meeting of Academic Council	3	II
7.3	Approval of Institutional Academic Calendars	3	III
7.4	Annual Convocation	3	
7.5	Study Scheme and Syllabus of B.Tech. Ist year and Ph.D Course work under QIP	3	IV
7.6	Approval of Board of Studies Proceedings	3	V
7.7	Approval of Academic Governance related matters both UG and PG	3	VI
7.8	Approval of Examination related matters	4	VII
7.9	Approval of AQAR for year 2016-17	4	VIII
7.10	Approval of BOS	4	IX
7.11	Any other item with permission of Chair	4	

Agenda of Seventh Academic Council Meeting of Guru Nanak Dev Engineering College, Ludhiana to be held on 12.08.2017 at 11 AM in Committee Room

Item No.7.1 To confirm the minutes of meeting of Sixth Academic Council, GNDEC held on 12.12.2016

The proceedings were circulated among all the members. No comments have been received till date. The minutes are placed at **Annexure-I**

The item is placed before the Academic Council for its confirmation.

Item No.7.2 Action Taken Report of Sixth meeting of Academic Council, GNDEC held on 12.12.2016

The action taken report on the 6th meeting of the Academic council is placed at**Annexure – II**

The item is placed before the Academic Council for information.

Item No. 7.3 Approval of Institutional Academic Calendars

The Institutional Academic Calendars are placed at..... **Annexure-III**

The item is placed before the Academic Council for information & approval.

Item No. 7.4 Annual Convocation

Annual Convocation is to be held during Ist week of February,2018.

The item is placed before the Academic Council for information.

Item No. 7.5 Study Scheme and Syllabus of B.Tech. Ist year and Ph.D Course work under QIP

In view of 180 credits under Credit Based System, new study scheme and Syllabus are proposed and placed at **Annexure IV & IV-A** for ratification

The item is placed before the Academic Council for information.

Item No.7.6 Approval of Board of Studies proceedings

The proceedings of various BOS meetings held are placed at..... **Annexure-V**

The item is placed before the Academic Council for approval.

Item No. 7.7 Approval of Academic Governance related matters both UG and PG

For better academic governance, some recommendations have been received. The same is put up before Academic Council for approval. Details items at..... **Annexure-VI**

Item No. 7.8 Approval of Examination related matters

For making the examination system more effective, some recommendations have been received. The same is put up before Academic Council for approval. The detailed item is placed at.....**Annexure-VII**

Item No. 7.9 Approval of AQAR for year 2016-17

The AQAR for year 2016-17 is placed for for ratification. The same is put up before Academic Council for approval. The detailed report is placed at..... **Annexure-VIII**

Item No. 7.10 Approval of BOS

The newly constituted Board of Studies (Discipline-wise) is placed for ratification except the panel to be approved by hon'ble VC, IKGPU. The panel has been sent to IKGPTU for ratification. The proposed BOS are placed at..... **Annexure-IX**

Item No.7.11 Any other item with the permission of Chair

Member Secretary,
Academic Council
Guru Nanak Dev Engg. College
Ludhiana

ANNEXURE-1

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

Minutes of the 6th Academic Council Meeting held on 12.12.2016 at 11.30 AM at Committee Room, Guru Nanak Dev Engineering College, Ludhiana

The Member Secretary took permission for starting the meeting.

1. List of the members who attended the meeting is placed at Annexure-A

After this, the regular agenda was taken up.

Item No.6.1 To confirm the minutes of meeting of Fifth Academic Council, GNDEC held on 2.4.2016

Since no comments have been received, as such minutes stand confirmed

* **Item No.6.2 Action Taken Report of Fifth meeting of Academic Council, GNDEC held on 2.4.2016**

Noted

Item No. 6.3 Approval of Institutional Academic Calendars

Approved

Item No. 6.4 Annual Convocation

Noted

Item No.6.5 Approval of Board of Studies proceedings

Ratified

Item No. 6.6 Starting new courses in GNDEC under Autonomous Status

Approved. It was suggested that modalities for Pedagogical Training to be explored. Also two subjects namely Creativity and Innovation, Professional Ethics to be made part of curricula/syllabi of newly approved courses as non-credit course.

Item No. 6.7 Approval for recruitment of faculty with Ph.D qualification

As required by NBA, specific number of faculty members with Ph.D qualification is required along with a Professor in each course. So, in CSE more faculty with Ph.D qualification & in EE, Professor may be recruited.

Recommended for approval. The Registrar, IKG PTU highlighted that the University put the bar of Ph.D at entry level, so it is highly recommended that faculty with Ph.D qualification be recruited.

Item No. 6.8. Approval of Academic Governance related matters both UG and PG

Item No.1 :

As recommended by Academic Council, following modifications have been incorporated:-

The procedure to be adopted for evaluation of Research Paper is as under:-

- a) Published/Accepted for publication in Int./National/SCI/SCIE/Scopus Indexed Journal(non paid) with consent of supervisor: 15 marks
- b) Published/Accepted for publication in Int./National Journal /SCI/SCIE/Scopus Indexed(non-paid) with consent of supervisor: 10 marks
- c) Published/Accepted for publication in International Conference with consent of supervisor: 7 marks
- d) Published/Accepted for publication in National Conference with consent of supervisor: 5 marks

Modified performas, as recommended by Academic Council , are as under:-



GURU NANAK DEV ENGINEERING COLLEGE,
GILL ROAD, LUDHIANA (PUNJAB)
 (An Autonomous College Under UGC Act)
 Affiliated to IKG Punjab Technical University

MID SEMESTER THESIS EVALUATION
(BATCHES 2015 & ONWARDS)

Name of Department	
M.Tech Programme	
<input type="radio"/> Full Time/Part Time	
Dates of Mid Semester Evaluation	

Sr.No	Univ. Roll No.	Name of Student	Satisfactory/Unsatisfactory

Signature of O. I/C M.Tech

Signature of HOD

Signature of Any two members of DRC

Signature of Nominee of Dean Academics



**GURU NANAK DEV ENGINEERING COLLEGE,
GILL ROAD, LUDHIANA (PUNJAB)
(An Autonomous College Under UGC Act)
Affiliated to IKG Punjab Technical University**

**END SEMESTER THESIS EVALUATION REPORT
(BATCHES 2015 & ONWARDS)**

Name of student : _____
 Univ. Roll No. : _____
 Branch : _____
 Full/Part - Time : _____
 Topic of Thesis : _____

 Date of Presentation : _____
 Date of DRC Approval: _____

Presentation Status

(i) Accepted without modification : _____

(ii) Accepted with modification : _____

Recommendation to Student. 1. _____
 2. _____
 3. _____

Mid Term Exam.	Satisfactory/Unsatisfactory		
	Report (40)	Presentation (20)	Viva-Voice (40)
End Term Exam.			
Total obtained marks (Max. Marks:100)			

Signature of O. I/C M.Tech

Signature of HOD

Signature of Any two members of DRC Signature of Nominee of Dean Academics



Guru Nanak Dev Engineering College, Ludhiana.

(An Autonomous College u/s [2(f) and 12(B)] of UGC Act 1956)

AICTE Approved, NBA Accredited Courses, Punjab Govt. Aided Status, Affiliated
to IKG Punjab Technical University, Jalandhar, ISO: 9001:2008 Certified.

EXTERNAL EXAMINER'S REPORT
(Applicable for Batches 2015 & Onwards)

Name of Course

Name of Candidate.....

Father's Name.....

University Roll No.

Title of Thesis.....

1. (a) Whether you recommend the acceptance of the thesis for the award of Master of Technology Degree Yes / No

(iii) If "YES" with or without modifications
(Please do make specific recommendations).

2. Whether you recommend resubmission of the thesis after revision (Please give details suggesting specific improvements for the purpose).

3. (a) Whether you recommend rejection of the thesis? Yes / No

(b) If yes, please state reasons in brief.

4. Whether the thesis merit distinction. Yes / No

EXAMINER'S REPORT (After conducting viva - voce)
(The examiner is requested to give his / her detailed report below or in separate sheet)

1 of 2

						Grade Awarded
Marks Obtained in End Term examination (A)	Total out of 100					
External Evaluation (B)	Report (65)	Presentation (50)	Viva-Voice (70)	Research Paper(15)	Total out of 200	
Marks Obtained (A+B) out of 300						

(Signature of External Examiner)

Name : _____

Designation : _____

University / College / Instt. : _____

(Signature of Internal Examiner)

Name : _____

Designation : _____

College / Instt. : _____

Place : _____

Date : _____

Signature of Nominee of Dean Academics

*Distinction will be awarded if the panel of examiners gives thesis merit distinction alongwith candidate's CGPA of 7.50 or more.

Note : Please send this report in sealed envelope with seal of external & internal examiners along with a copy of thesis to the college.

Item No.2 The item stand withdrawn and matter be taken separately with IKGPTU as it is an old case before Autonomy.

Item No. 3 The viva-voce of Ms. Jagroop Kaur, M.Tech. Power Engg. Roll No. 1268549 to be conducted from same panel. In future, following policy will be followed:-

First step: Consent to be obtained from external examiner within one month

Second step: Examiner's must submit his/her report within period of three months.

Third step: After three months, one reminder be issued, otherwise other examiner be appointed.

Item No. 4. Approved

Item No. 5 Approved

Item No. 6 Approved

Item No. 6.9 Approval of one month academic leave to faculty
Approved

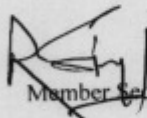
Item No. 6.10 Approval of Examination related matters
Approved

Item No. 6.11 Approval for enhancement in honorarium rate
Approved

Supplementary Item

Item No.S 6.1 Approval for pursuing full time Ph.D Course at GNDEC, Ludhiana
Approved.

The meeting ended with a vote of thanks.


Member Secretary

ATTENDANCE SHEET

Sr.No.	Name and Address
1	Dr. Manohar Singh Saini, Director, GNDEC, Ludhiana
2	Dr. Hardeep Singh Rai, Professor(CE) cum Dean (Consultancy), GNDEC, Ludhiana
3	Dr. Sehijpal Singh, HOD(ME),GNDEC, Ludhiana
4	Dr. Kulbir Singh Gill, HOD(CE),GNDEC, Ludhiana
5	Prof. Jaswinder Singh, HOD(EE),GNDEC, Ludhiana
6	Dr. S.S.Gill, HOD(ECE), GNDEC, Ludhiana
7	Dr. Parminder Singh, HOD(CSE),GNDEC, Ludhiana
8	Dr. K.,S.Mann, HOD(IT), GNDEC, Ludhiana
9	Dr. Jasmaninder Singh Grewal,HOD(PE), GNDEC, Ludhiana
10	Dr. Sukhdev Singh, HOD (Deptt. of Business Administration),GNDEC, Ludhiana
11	Prof. Jasbir Singh Saini, HOD(Deptt. of Computer Applications),GNDEC, Ludhiana
12	Dr.R.P.Singh, HOD (App.Sc.), GNDEC, Ludhiana
13	Dr. Harwinder Singh, Prof. (ME), GNDEC, Ludhiana
14	Dr.D.S.Pathania, Professor (Maths), GNDEC, Ludhiana
15	Dr. Akshay Girdhar, Prof. (IT), GNDEC, Ludhiana
16	Mr. Arvind Dhingra, Assistant Professor (EE), GNDEC, Ludhiana
17	Director, Sant Longowal Institute of Engg. and Technology, Longowal, District Sangrur-148106
18	Director, Dr. B.R.Ambedkar National Institute of Technology, Jalandhar
19	Dr. M.A.Zahir, Director (Ex-Dean, CO BS&H, PAU, Ludhiana), Syntec Business School, Rampur, Ludhiana
20	Registrar, IKG PTU Kapurthala
21	Controller of Examinations, GNDEC, Ludhiana (Special Invitee)
22	Dr. Rupinder Singh, Dean (Academics)- cum-Member Secretary, GNDEC, Ludhiana

ACTION TAKEN REPORT OF SIXTH COUNCIL MEETING HELD ON 12.12.2016

Item No.	Item	Decision taken	Action Taken
6.1	To confirm the minutes of meeting of Fifth academic council meeting held on 2.4.2016	The proceeding was taken as confirmed	Noted
6.2	Action taken report of Fifth academic Council Meeting held on 2.4.2016	The members were apprised with action taken report.	Noted
6.3	Approval of Institutional Academic calendars	Approved	Implemented
6.4	Annual Convocation	Noted	Noted
6.5	Approval of BOS Proceedings	Ratified	Noted
6.6	Starting new courses in GNDEC under autonomous status	Approved	Noted
6.7	Approval of Recruitment faculty with Ph.D qualifications	Recommended for approval	Noted
6.8	Approval of Academic Governance related matters both UG and PG	Some modifications were incorporated	Noted
6.9	Approval of one month academic leave to faculty	Approved	Implemented
6.10	Approval of Examination related matters	Approved	Implemented
6.11	Approval for enhancement in honorarium rate	Approved	Implemented
Supplementary items			
S 6.1	Approval for pursuing full time Ph.D course at GNDEC, Ludhiana	Approved	Noted

ANNEXURE-III**ACADEMIC CALENDER****SESSION: 2017-2018**

Odd Semester		
Sr. No.	Description	Period
1	Session	17 th July, 2017 to 12 th November, 2017
2	First Mid Semester Examination	04 th September, 2017 to 08 th September, 2017
3	Second Mid Semester Examination	06 th October, 2017 to 13 th October, 2017
4	Third Mid Semester Examination	06 th November, 2017 to 08 th November, 2017
5	End Semester Examination	November, 2017 (15 th)
6	Winter Vacations	20 th December, 2017 to 03 rd January, 2018

Note:

1. The dates for the Practical examinations for all the branches will be notified by Examination Branch.
2. Number of days falling short of 90 should be compensated by making Saturday/ holidays Working.

Even Semester		
<u>Sr.No.</u>	<u>Description</u>	<u>Period</u>
1	Session	04 th January, 2018 to 27 th April, 2018
2	First Mid Semester Examination	19 th February, 2018 to 23 rd February, 2018
3	Second Mid Semester Examination	19 th March, 2018 to 23 rd March, 2018
4	Third Mid Semester Examination	23 rd April, 2018 to 26 th April, 2018
5	Preparatory Holidays	27 th April, 2018 to 01 st May, 2018
6	End Semester Examination	02 nd May, 2018 to 02 nd June, 2018
7	*End Semester Practical Examination	Dates will be given by Exam. Branch.
8	Workshop Training (TR-14301)	21 st May, 2018 to 29 th June, 2018
9	Summer Vacations	03 rd June, 2018 to 15 th July, 2018

Note:

1. *Practical examinations for all the branches will start immediately after the end of regular examinations.
2. Number of days falling short of 90 should be compensated by making Saturday/holidays Working.

Academic Governance related matters both UG and PG

1. Uniform Thesis Code for each M.Tech. Program

As Credit based system has been implemented since 2015 batch, therefore uniform codes are assigned for M.Tech. Thesis to each branch. The title of subject shall be same for every branch i.e. “THESIS”. The subject Code corresponding to each branch is as follows.

Sr. No	Branch	Full Time/Part Time	Code
1.	M.Tech.(ECE)	Full Time and Part Time	MTEC-100
2.	M.Tech.(Power)	Full Time	MTPE-100
3.	M.Tech.(Electrical Engg.)	Part Time	MTEE-100
4.	M.Tech.(Production)	Full Time and Part Time	MTPD-100
5.	M.Tech.(Industrial)	Full Time and Part Time	MTIE-100
6.	M.Tech.(Structural)	Full Time	MTST-100
7.	M.Tech.(Geo-Tech)	Full Time	MTGT-100
8.	M.Tech.(Soil Mech.& Foundation)	Part Time	MTSM-100
9.	M.Tech.(Env. Sci. and Engg.)	Full Time	MTEV-100
10.	M.Tech.(CSE)	Full Time	MTCS-100

2. Procedure to Conduct pre-submission seminar of any left out students of 2015 batches and onwards.

The pre-submission seminars of students of 2015 batches (Full Time) was conducted on the specified dates given by office of Dean Academics, in the presence of an external nominee (deputed by office of Dean Academics) other than the parent department.

It is proposed that if any student is not able to clear his pre submission seminar during the previous duration, then he/she may be given another chance for pre submission once in every 2 months in preceding semester. The dates for the same will be specified by the academic branch.

3. Procedure to conduct external viva-voce and issue of final notification for M.Tech. Thesis

- The Thesis is submitted by the candidate in spiral form.
- Submission of the panel of the examiners in prescribed format by the concerned supervisor through O. I/C. M.Tech. to the Academic Branch.
- Approval of the particular examiner by the Director.

- Conduct of viva-voce by the external examiner.
- Submission of 5 hard bound thesis copies (Copy of central library, copy of parent department, copy of supervisor(s), copy of exam branch, student own copy) and no-dues certificate by the student after the conduct of external viva-voce in Academic Branch.
- Final result is to be submitted by the concerned department in Academic Branch.
- Release of the Notification from the office of Controller of Examination.

4. Proposal and Mechanism for Academic Audit

To check the teaching learning process, an academic audit is required to be done once in every semester. The audit is to be done by an external expert for each department approved by the director, from the panel of 3 experts send by the concerned department. The external expert should not be below the rank of Professor and should be preferably from NBA accredited program/Institute of National Importance.

The proforma for the academic audit may be devised by the IQAC cell of the institute. This practice should be started from the current semester (July-Nov. 2017) after the completion of end semester examination. Before conducting the external academic audit, an internal audit should be done by the team formulated by the director. The Dean academics/Nominee will be the chairman of internal audit team.

5. Video Tutorials

Web links of significant Video tutorials related to all subjects must be available on the website, as they add another dimension to learning that makes a student's educational experience more effective. Links for every subject from NPTEL videos should be also be made available on website. The librarian will coordinate the NPTEL.

6. Feedback Mechanism

It is submitted that the Feedback of students, employers, industry and other stakeholders may be analyzed and necessary corrective/ preventive action should follow without losing time. The feedback should be taken once in a semester.

7. Dean Academic/Nominee, COE/Nominee and Dean (T & P)/Nominee should be called as member in BOS meetings of all departments.

8. For allotment of Thesis supervisor(s), the following procedure is proposed.

- Prospective research problems/areas identified by all faculty should be available on web link of each department.
- Call of perspective candidates by respective faculty member (subject to maximum number of allotted student)
- Selection of candidates based upon merit by a panel of M.Tech. O/I.C, supervisor and other DRC members.

- Publishing of allotted respective supervisor name on department website.
 - In case, if some already admitted student is not performing well for more than 6 months, then the supervisor may write to M.Tech. O/I.C for re-allotment/re-selection of respective problem/supervisor.
9. The Academic Section of the Institute is administered by Dean (Academics), Deputy Registrar (Academics) and Assistant Registrar (UG/PG) and dedicated staff members. For the smooth functioning of the office of Dean Academics, it has been decided to fix the duties of all the officials as given below.

Duties of Dean Academics

- All policy matters decision for any academic related issues.
- To convene meetings related to time table and teaching load
- Countersign of all Thesis panels send to director office for approval.
- All PhD related correspondence

Duties of Deputy Registrar

- All Fee refunds related issues
- Processing of cases of students for NOC in Migration, Re-admission, Struck off orders.
- All eligibility related issues both UG and PG
- All study schemes related issues for both UG and PG
- All Correspondence with University academics and examination branch on the eligibility and study schemes related issues.
- All correspondence with institute exam branch on the above both issues.

Duties of AR (PG)/AR (UG)

- Issue of PDC, Bus Pass, Bonafide Certificates
- Issue of Character Certificates, WES Forms, to whomsoever it may concern
- Thesis Call letters (PG Only)
- Scholarship related Issues
- Issue of Equivalence Certificate (on request)
- Issue of Transcripts (on request) and Merit Certificates (on request)
- Correspondence with university for issues related to Degree, DMC Correction, and Migration Certificates.
- Any other certificates other than the above issues (On request)

Every official is requested to spend at least one hour in the branch according to their timing. The day wise timing will be displayed in the academic branch. In case Dean academic is on leave, DR will perform his duties. In case DR is on leave, the duties will be performed by AR. Both AR can adjust their duties and in case one is on leave.

Examination Related matters**1. Discrepancy Redress Process**

After display of answer sheets of first evaluation, three types of discrepancy issues are raised.

It is submitted that that following staff will be responsible for handling these discrepancy issues.

Proforma (to be filled by student) to address all three issues is also attached.

Sr.No.	Discrepancy Issues	Responsibility
1.	Totaling (Like Transfer of marks)	Concerned Evaluator, Checking Assistant and Head Examiner
2.	Unchecked Questions	Concerned Evaluator, Checking Assistant and Head Examiner
3.	Re-evaluation	Re-evaluator(Approved by COE from panel of Examiners), Checking Assistant and Head Examiner

Head Examiner will act as Chairman for Discrepancy Redress Process.

In continuation to this, it is submitted that at present following rule related to third evaluation of answer sheets is prevalent:

“In case, the variation of marks after re-evaluation (or second evaluation) is more than 35%, the same answer sheet will be referred for third evaluation subject to the condition that either the marks obtained in first evaluation or in the second evaluation (i.e. first re-evaluation) is more than 30%.” In case, third evaluation is to be done, then average of best two obtained marks shall be awarded.

This recommendation may be applicable for all batches (even for CBS scheme students also).

2. Disposable of Old Used Question Papers

It is proposed that all the old used question papers may be preserved for six months in examination branch from the date of last exam. Thereafter, question papers may be disposed after maintaining the softcopy of complete record.

3. Appeal against UMC cases

It is proposed that any student may submit an appeal to the Director GNDEC in case of any unfair means case within 21 days from the issue of the decision from the office of COE, through their department office with appropriate recommendation from Head of Department. Thereafter, an appeal committee may be formulated by Director through the

recommendations of COE. The committee may comprise of three members: Dean Academics (as Convener), One HOD and one external member (not below the rank of Professor). Recommendations of appeal committee may be submitted to Director for approval.

4. For M.Tech. Thesis Viva-Voce Examination, it is proposed that expenses to the tune of Rs. 1000/- per Thesis Candidate may be allowed for one candidate per day as Misc. & Contingency expenses. If there are two candidates, the expenses allowed is Rs. 1500/- per day and for 03, Rs. 2000/- per day. In any case not more than 03 Thesis viva-voce will be allowed in a Department (even with multiple examiners) per day. The expenses are chargeable to respective M.Tech. fund.
5. A Committee was formed for proposing the format for Mid-Semester and End Semester for Question Papers. The report is placed as Annexure VII-A



GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

***An Autonomous College Under UGC Act**

Affiliated to I.K.G. Punjab Technical University, Jalandhar

DISCREPANCY REDRESS FORM (DRF) for End Semester Examinations

Controller of Examination

Guru Nanak Dev Engineering College,

Ludhiana-141006 (PB)

Sir,

I have seen my answer sheet and I want to address the following issues:

(Tick the appropriate option)

Sr. No.	Issues Related to	Remarks
1.	Re-evaluation <input type="checkbox"/>	
2.	Totaling related issues <input type="checkbox"/>	
3.	Unchecked <input type="checkbox"/>	

The details of the subject are given below: -

Particulars of Examination	Particulars of Candidate
1. Examination Month and Year :	1. Name :
2. Program (B.Tech. / M.Tech. / MBA / MCA) :	2. Univ. Roll No. (in figure):
3. Branch :	3. Univ. Roll No. (in words):
4. Semester:	4. Mobile No. :
5. Subject Title :	
6. Paper ID :	
7. Regular / Reappear :	

I am aware that my complete answer sheet will be re-evaluated and my final marks may be more/less/unchanged after re-evaluation (s).

Dated: _____

Signature of the Candidate

For Office Use only

Received Rs.500/- (Rs. Five Hundred only) on account of **Re-evaluation** Fee vide Book No. _____ Receipt No. _____ Dated _____

Dated: _____

Signature and Stamp of Authorized Receiver

The above particulars have been verified and entered in the online portal for further communication to examination branch.

Exam Coordinator

Signature of HOD